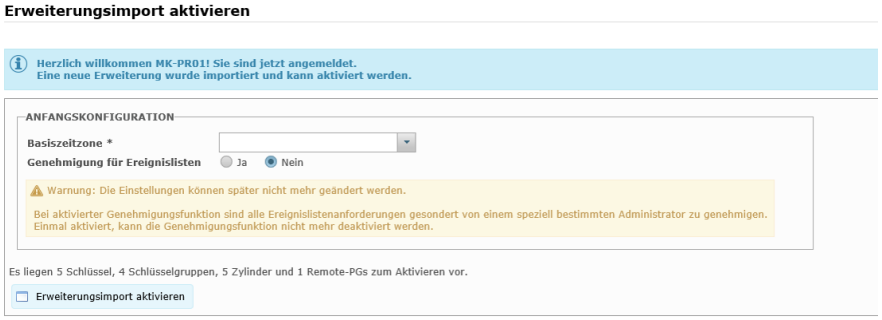
ASSA ABLOY

CLIQ® FAQs

How does the approver function work for reading of the audit trails (staff council function)?

It is possible to technically restrict the reading out of event logs from cylinders or of E2 and E3 keys via remote devices in CLIQ Web Manager. This is done by means of a second programming key, which must grant permission to read out.

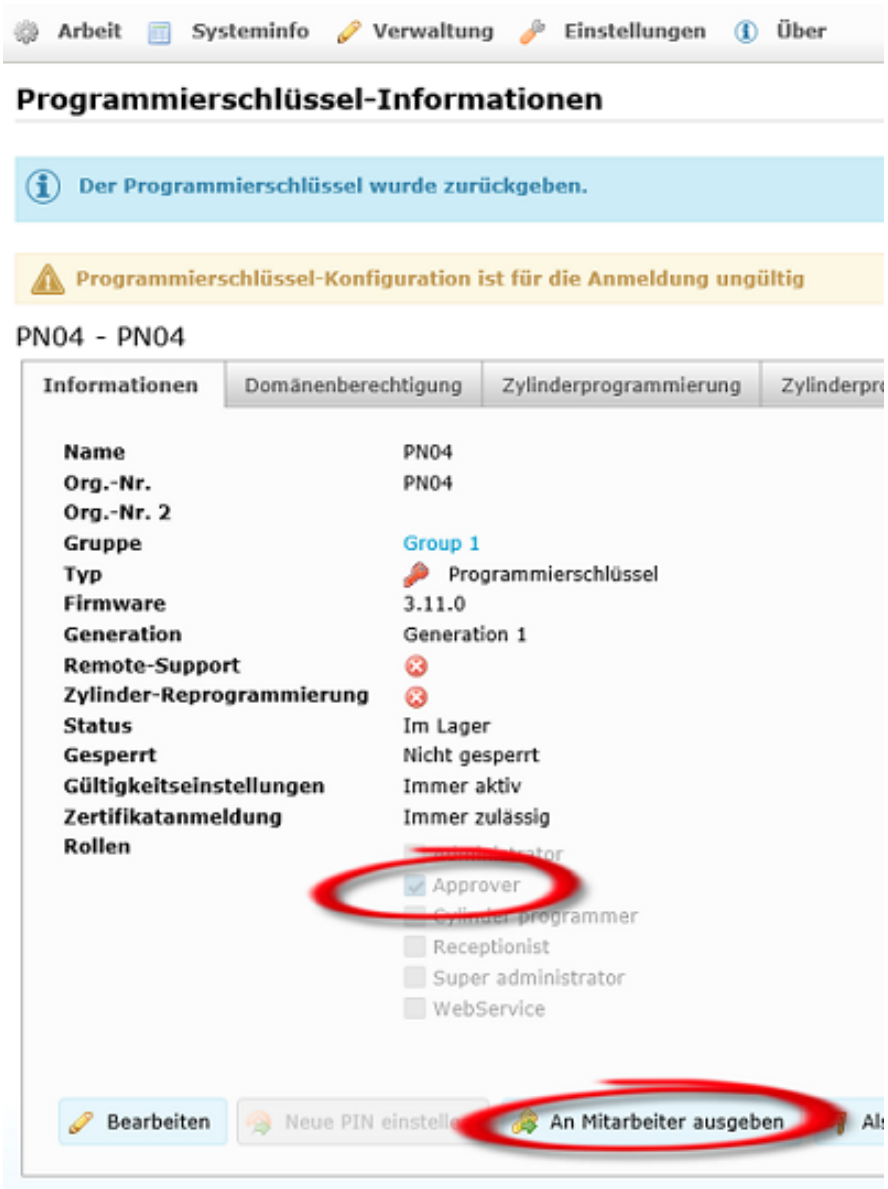
When installing the CLIQ Web Manager, the approver function (approval for event logs) can be activated. This setting cannot be changed afterwards.



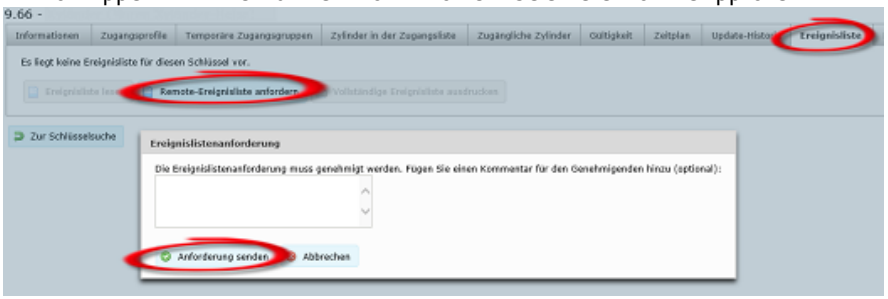
See our user video for more information:: CLIQ Web Manager - Genehmiger-Funktion - YouTube

Or follow the steps below:

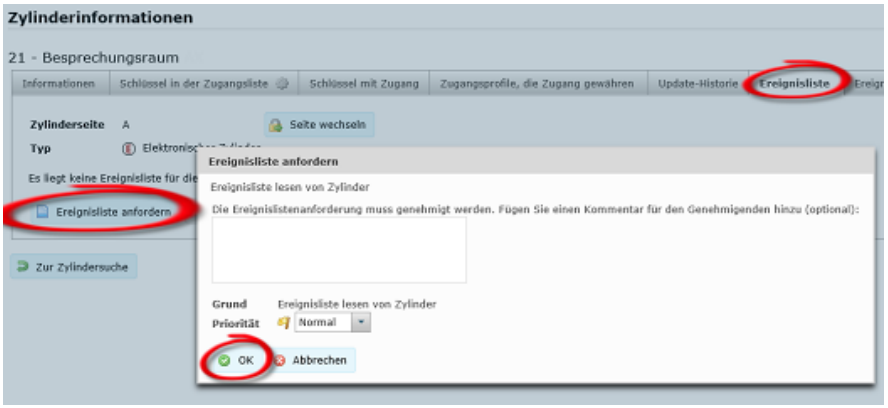
Once this function is activated, at least a second programming key with the role "Approver" is required. To do this, select the role "Approver" in the information card of the second programming key and issue this key to an employee. An e-mail address in the employee master data is required for this.



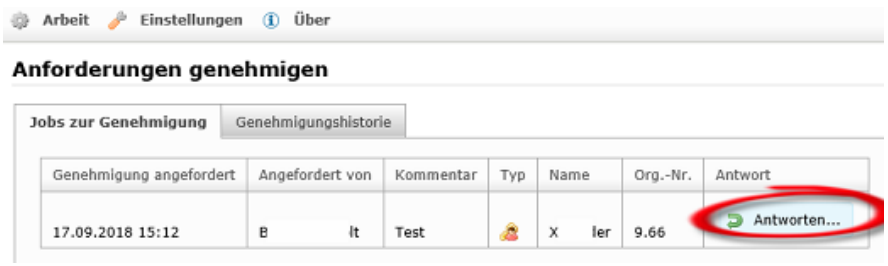
As soon as the administrator requests an event log of a key via a remote device, this must be approved. For this purpose, a separate window appears in which further information can be entered for the approver and in which the application must be confirmed.

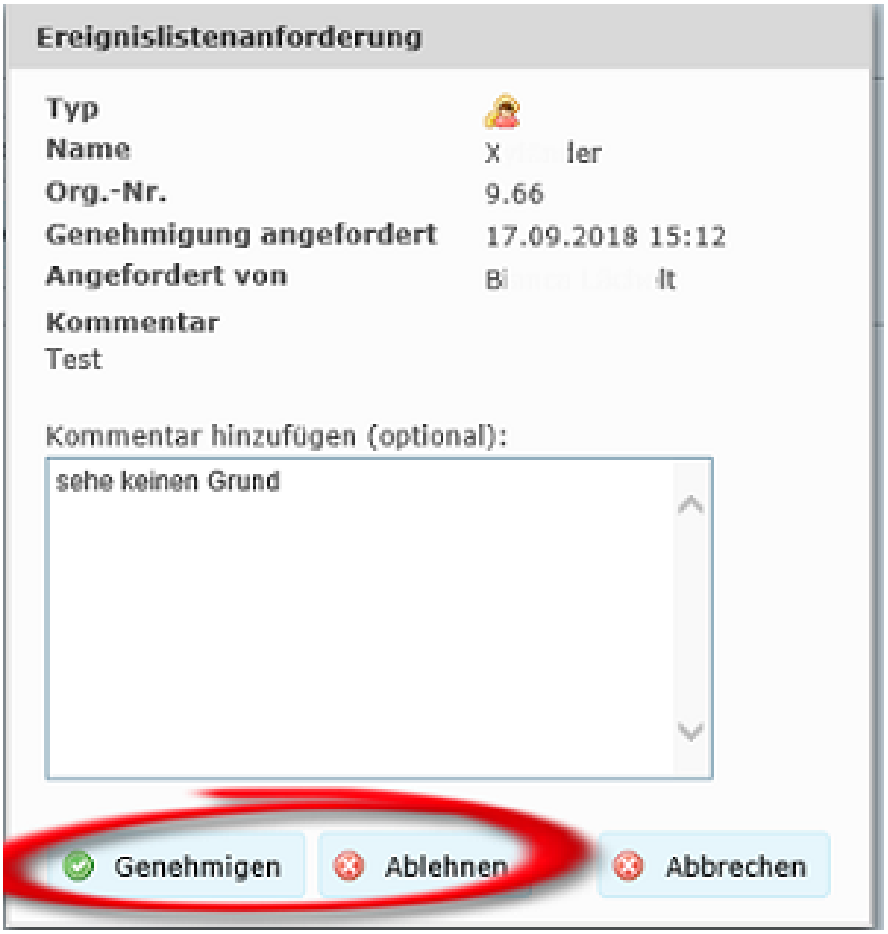


The same case occurs when the event log is to be read out from a cylinder.



The approver logs into the CLIQ Web Manager with his programming key and sees a restricted menu. Under "Work" -" Jobs for approval" he decides via his answer whether the event logs may be read out.





Afterwards, the jobs can be implemented by the administrator. To do this, he logs back into the CLIQ Web Manager and can transfer the programming job to the programming key to read out the event log from the cylinder.

The approver history for all events is stored in the system and can be traced at any time. If there are several approvers, it is logged which one processed the respective request.

Notes:

1. If no approver function is activated, the event logs are automatically read out from all keys when they are inserted into the remote unit. This is activated by the key issue and must be stopped manually afterwards by the administrator if this is not desired. If the approver function is activated, this automatism is omitted.

2. Reading out an E2 and E3 key via the desk programming device is possible at any time, even when the approver function is activated.

Additional information:

1. Genehmigung für Ereignislisten CLIQ WebManager - Betriebsrat (305.4 KB)

2. Genehmigung für Ereignislisten CLIQ WebManager-Verwalter (412.6 KB)